

AP03

Appointment of secretary

form produced by



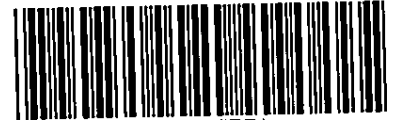
Ver 14 02

You can use the WebFiling service to file this form online
Please go to www.companieshouse.gov.uk

What this form is for
You may use this form
to appoint an individual
as a secretary

What this form is NOT for
You cannot use the form if you
are appointing a corporate secretar.
To do this, please use form A
'Appointment of corporate secretar

WEDNESDAY



L30 *LPU4WIRD* 314
31/03/2010
COMPANIES HOUSE

1 Company details

Company number 0 5 3 2 1 7 1 8

Company name in full
ADS Trading Limited

→ Filling in this form

Please complete in typescript
or in bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Date of secretary's appointment

Date of appointment d 0 9 m 0 3 y 2 0 y 1 0

3 New secretary's details

Title *
Full forename(s) Pratibha
Surname Khaitan
Former name(s) ①

① Former name(s)

Please provide any previous
names which have been used
for business purposes in the
past 20 years

Married women do not need to
give former names unless
previously used for business
purposes

Continue in section 6 if required

4 New secretary's service address ②

Please complete your service address below

Building name/number Flat 2a 51 Marlborough Hill

Street

Post town London

County/Region

Postcode N W 8 0 N G

Country United Kingdom

② Secretary's service address

This is the address that will
appear on the public record
This does not have to be your
usual residential address

Please state 'The Company's
Registered Office' if your
service address is recorded in
the company's register of
secretaries as the company's
registered office

If you provide your residential
address here, it will appear on
the public record

AP03
Appointment of secretary

5

Signatures

I consent to act as secretary of the above named company

New secretary's signature

Signature

X

Pratibha Khaitan

X

Authorising signature

Signature

X

Pratibha Khaitan

X

This form may be signed by
Director ❶, Secretary, Person Authorised ❷, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity commission
receiver and manager, CIC manager, Judicial factor

- ❶ **Societas Europaea**
If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership
- ❷ **Person authorised**
Under either section 270 or 274 of the Companies Act 2006

6

Additional former names (continued from Section 3)

Former names ❸

- ❸ **Additional former names**
Use this space to enter any additional names

AP03

Appointment of secretary



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	
Company name	Wellers (London office)
Address	Stuart House
Post town	55 Catherine Place
County/Region	London
Postcode	S W 1 E 6 D Y
Country	United Kingdom
DX	
Telephone	



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following

- The company name and number match the information held on the public Register
- You have completed the date of appointment
- You have provided the service address
- The address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- You have included all former names used for business purposes over the last 20 years
- The new secretary has signed the form
- You have provided an authorising signature



Important information

Please note that all information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS
DX 481 N R Belfast 1

Section 243 exemption

If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below
The Registrar of Companies, PO Box 4082,
Cardiff, CF14 3WE



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk