

ABBEY BUSINESS AGENCY LIMITED

Directors : J. Surtees Esq
Mrs C.A. Surtees

Secretary : J. Surtees Esq

Registered Office : 31/32 Market Place
Wednesbury
West Midlands
WS10 7AT

Registered Number : 1805209 England and Wales

Accountants : R K Thomas & Company
Chartered Accountants
259a Stratford Road
Shirley
Solihull
West Midlands
B90 3AL

Bankers : Midland Bank plc
Darlaston Branch
Walsall Road
Darlaston
Wednesbury
West Midlands
WS10 9JP



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COMPANIES HOUSE 19/01/04

REPORT OF THE DIRECTORS

The directors submit their Annual Report and Financial Statements for the year ended 31st March 2003

PRINCIPAL ACTIVITIES AND EXPORTS

The company continued to trade as a Finance Broker

PROFITS AND APPROPRIATIONS

	<u>£</u>
Profit for the Year, after taxation	44,462
Dividends paid	32,600
	<hr/>
	11,862
Unappropriated Profits brought forward	44,915
	<hr/>
Unappropriated Profits	56,777
	=====

The directors recommend that the balance of unappropriated profits should be carried forward

SUBSCRIPTIONS AND DONATIONS

No charitable donations or political subscriptions were made during the year

FIXED ASSETS

Details of the changes are shown in the notes forming part of these financial statements. No assets have a significant difference in value between book value reported and market value

DIRECTORS

The following were directors throughout the financial year. Their shareholdings in the company are shown at the beginning and ending of the year

		<u>Interest in Shares</u>	
		<u>2003</u>	<u>2002</u>
J. Surtees Esq	- Ordinary £1 shares	50	50
Mrs C.A. Surtees	- Ordinary £1 shares	50	50

In accordance with the Articles of Association, none of the directors retire

POST BALANCE SHEET EVENTS

No post balance sheet events have occurred since 31st March 2003 which require reporting or disclosing in the accounts

CLOSE COMPANY PROVISION

The company is a close company as defined by the provisions of the Income and Corporation Taxes Act 1988. There has been no change in this respect since the end of the financial year

DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements the directors are required to :-

Select suitable accounting policies and then apply them consistently.

Make judgements and estimates that are reasonable and prudent.

Follow applicable accounting standards, subject to any material departures disclosed and explained in the financial statements.

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

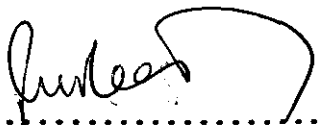
ACCOUNTANTS

The Accountants R.K. Thomas & Co., Chartered Accountants have indicated their willingness to continue to act for the company. Accordingly, a resolution will be proposed at the forthcoming Annual General Meeting.

BASIS OF PREPARATION

The directors report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board on 2nd July 2003

SIGNED :
 
 J. SURTEES ESQ
 Company Secretary

ACCOUNTANTS' REPORT ON THE UNAUDITED FINANCIAL STATEMENTS

(2)

TO THE SHAREHOLDERS OF

ABBAY BUSINESS AGENCY LIMITED

In accordance with instructions received, we have prepared without carrying out an audit the financial statements set out on pages 3 to 9 for the year ended 31st March 2003

These financial statements were prepared from the accounting records of the company and information and explanations supplied to us.

Our review was limited primarily to enquiries of the directors and their staff and analytical procedures applied to financial data.

Since we have not carried out an audit, we do not express an audit opinion of the attached financial statements.



SHIRLEY

WEST MIDLANDS

DATE 14 07 2003

R.K. THOMAS & CO.

CHARTERED ACCOUNTANTS

<u>PROFIT AND LOSS ACCOUNT</u>	<u>NOTE</u>	<u>YEAR ENDED</u>	<u>YEAR ENDED</u>
		<u>31ST MARCH 2003</u>	<u>31ST MARCH 2002</u>
		<u>£</u>	<u>£</u>
Income for the Year	2	252,952.04	218,192
Selling, administrative and other expenses		198,776.61	214,454
Operating Profit	3	54,175.43	3,738
Interest received	6	612.29	332
Net Profit for the Year, subject to taxation		54,787.72	4,070
Provision for taxation	7	10,324.90	291
Net Profit for the Year, after taxation		44,462.82	3,799
Dividends paid	8	32,600.00	-
Retained Profit for the Year	12	11,862.82	3,799
Unappropriated Profits brought forward		44,914.76	41,116
Unappropriated Profits carried forward		56,777.58	44,915
		=====	=====

The results are derived from continuing operations

The Profit and Loss Account reflects all recognised gains and losses during the year

The notes on pages 5 to 9 form part of these financial statements

<u>BALANCE SHEET</u>	NOTE	<u>31ST MARCH 2003</u>		<u>31ST MARCH 2002</u>	
		£	£	£	£
<u>CAPITAL AND RESERVES:-</u>					
<u>CALLED-UP SHARE CAPITAL:-</u>		<u>AUTHORISED</u>	<u>ISSUED AND FULLY PAID</u>	<u>AUTHORISED</u>	<u>ISSUED AND FULLY PAID</u>
Ordinary shares of £1 each		5,000.00 =====	100.00	5,000 =====	100
<u>REVENUE RESERVE:-</u>					
Unappropriated Profits	12		56,777.58		44,915
			56,877.58 =====		45,015 =====
<u>REPRESENTED BY:-</u>					
<u>FIXED ASSETS:-</u>					
Tangible assets	9		2,959.00		4,876
<u>CURRENT ASSETS:-</u>					
Commissions due		7,087.00		1,630	
Debtors and prepayments	10	2,284.05		2,699	
Cash at bank-deposit account		57,356.36		42,698	
Cash at bank-current account		15,820.64		1,660	
		82,548.05 =====		48,687 =====	
<u>CREDITORS FALLING DUE WITHIN ONE YEAR:-</u>					
Trade creditors		4,261.95		794	
Other creditors and accrued charges	11	3,908.67		3,490	
Social security costs		133.85		1,394	
Taxation		10,325.00		450	
Directors current accounts		10,000.00		2,420	
		28,629.47 =====		8,548 =====	
<u>NET CURRENT ASSETS</u>		53,918.58 =====	53,918.58	40,139 =====	40,139
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>			56,877.58 =====		45,015 =====

BALANCE SHEET (Cont.d)

31ST MARCH 2003

Exemptions from audit

The directors confirm :-

- (a) The company is entitled to exemption under Section 249A (1) of the Companies Act 1985 from the requirement to have its financial statements audited.
- (b) No notice has been deposited under Section 249B (2) by holders of 10% or more of the company's shares.
- (c) and acknowledge their responsibilities for :-
 - (i) Ensuring that the company keeps proper accounting records which comply with Section 221 of the Act.
 - (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the year end date above and of its profit or loss for the year in accordance with the requirements of Section 226 of the Act and which otherwise comply with the requirements of the Act, so far as applicable to the company.

Reduced disclosure allowed for small companies

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

.....
J. SURTEES ESQ
DIRECTOR

.....
MRS C.A. SURTEES
DIRECTOR

Approved on 2nd July 2003

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2003

1. ACCOUNTING POLICIES

(a) Accounting basis and standards

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards

The company has taken advantage of the exemptions in Reporting Statement No.1 from the requirement to produce a cashflow statement on the grounds that it is a small company

(b) Depreciation

Depreciation of fixed assets is provided at rates estimated to write off the cost or revalued amounts, less estimated residual value, of each asset over its expected useful life as follows:-

Office equipemnt	-	20% reducing balance per annum
Motor vehicle	-	25% reducing balance per annum

(c) Turnover

Turnover represents value of commissions and fees received during the year

(d) Pension scheme arrangements

No contributions were made during the year to the company's small self administered pension scheme

2. TURNOVER

Turnover is attributable to the one principal activity of the company which arose wholly in the United Kingdom

3. OPERATING PROFIT

<u>2002</u>	<u>2002</u>
<u>£</u>	<u>£</u>

The operating profit is stated after charging:

Depreciation:

Owned tangible fixed assets	987	1,322
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2003

4. EMPLOYEE INFORMATION

The average number of persons employed by the company (including directors) during the year was:

	<u>2003</u>	<u>2002</u>
Administration and sales	4	4
	=====	=====
	<u>£</u>	<u>£</u>
Their total remuneration was:		
Wages and salaries	43,538	51,257
Social security costs	3,235	4,697
Pension costs	-	10,500
	46,773	66,454
	=====	=====

5. DIRECTORS' EMOLUMENTS

	<u>2003</u>	<u>2002</u>
	<u>£</u>	<u>£</u>
(i) Aggregate emoluments	24,000	34,000
Company contributions to money purchase pension schemes	-	10,500
	24,000	44,500
	=====	=====
(ii) Retirement benefits are accruing to two directors under the ABA Pension Fund Executive Pension Plan, a self administered pension scheme		
(iii) No directors held or exercised any share options in the year		

6. INTEREST RECEIVED

	<u>2003</u>	<u>2002</u>
	<u>£</u>	<u>£</u>
Bank interest	612	332
	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2003

7.	<u>TAXATION</u>	<u>2003</u>	<u>2002</u>	
		<u>£</u>	<u>£</u>	
	Corporation Tax charge at the rate of 19% (2002 : 10%)	10,325	450	
	Adjustment in respect of previous year	-	(179)	
		<u>10,325</u>	<u>271</u>	
		=====	=====	
8.	<u>DIVIDENDS</u>	<u>2003</u>	<u>2002</u>	
		<u>£</u>	<u>£</u>	
	Paid	32,600	-	
		<u>32,600</u>	<u>-</u>	
		=====	=====	
9.	<u>FIXED ASSETS (TANGIBLE)</u>	<u>Office</u>	<u>Motor</u>	<u>Total</u>
		<u>equipment</u>	<u>vehicle</u>	
		<u>£</u>	<u>£</u>	<u>£</u>
	Cost at 1st April 2002	8,874	16,559	25,433
	Additions during the year	70	-	70
	Disposals during the year	-	(16,559)	(16,559)
		<u>8,944</u>	<u>-</u>	<u>8,944</u>
		=====	=====	=====
	Depreciation			
	Depreciation at 1st April 2002	5,241	15,316	20,557
	Charge for the year	744	-	744
	Depreciation on disposal	-	(15,316)	(15,316)
		<u>5,985</u>	<u>-</u>	<u>5,985</u>
		=====	=====	=====
	Net book values:			
	at 31st March 2003	2,959	-	2,959
		=====	=====	=====
	at 31st March 2002	3,633	1,243	4,876
		=====	=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2003

10.	<u>DEBTORS AND PREPAYMENTS</u>		<u>2003</u>	<u>2002</u>
			<u>£</u>	<u>£</u>
	Prepayments and accrued income		2,285	2,699
			=====	=====
11.	<u>OTHER CREDITORS AND ACCRUED CHARGES</u> <u>FALLING DUE WITHIN ONE YEAR</u>		<u>2003</u>	<u>2002</u>
			<u>£</u>	<u>£</u>
	Other creditors		1,458	355
	Accruals and deferred income		2,450	3,135
			-----	-----
			3,908	3,490
			=====	=====
12.	<u>SHAREHOLDERS FUNDS</u>			
		<u>Called-up</u> <u>share</u> <u>capital</u>	<u>Profit</u> <u>and loss</u> <u>account</u>	<u>2003</u> <u>Total</u>
		<u>£</u>	<u>£</u>	<u>£</u>
	Balance at 1st April 2002	100	44,915	45,015
	Transfer from profit and loss account		11,862	11,862
		-----	-----	-----
	Balance at 31st March 2003	100	56,777	56,877
		====	=====	=====
13.	<u>CAPITAL COMMITMENTS</u>		<u>2003</u>	<u>2002</u>
			<u>£</u>	<u>£</u>
	Expenditure contracted but not provided in the financial statements		NIL	NIL
			=====	=====

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2003

14. CONTINGENT LIABILITIES

At 31st March 2003, there was an unquantified liability in respect of amounts due in connection with the dilapidations clauses of the lease of the company's trading premises. The directors are of the opinion that the liability may amount to as much as £10,000 at current rate and are currently in negotiations regarding the liability

15. CONTROLLING PARTY

Mr J. Surtees and Mrs C.A. Surtees, directors, control the company by virtue of their holding of 100% of the issued ordinary share capital