

REGISTERED NUMBER: 04177262 (England and Wales)

ABBREVIATED UNAUDITED ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2016

FOR

PREMIER OFFICE SUPPLIES (UK) LIMITED

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for the year ended 30 June 2016**

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PREMIER OFFICE SUPPLIES (UK) LIMITED

**COMPANY INFORMATION
for the year ended 30 June 2016**

DIRECTOR: Mr M K Heaps

SECRETARY: Mr M K Heaps

REGISTERED OFFICE: Site 2
Glenfield Park
Blakewater Road
Blackburn
Lancashire
BB1 5QH

REGISTERED NUMBER: 04177262 (England and Wales)

ACCOUNTANTS: Jones Harris Limited
Chartered Accountants
17 St Peters Place
Fleetwood
Lancashire
FY7 6EB

PREMIER OFFICE SUPPLIES (UK) LIMITED (REGISTERED NUMBER: 04177262)

**ABBREVIATED BALANCE SHEET
30 June 2016**

	Notes	2016 £	£	2015 £	£
FIXED ASSETS					
Intangible assets	2		35,258		44,072
Tangible assets	3		1,231		3,289
Investments	4		<u>4,000</u>		<u>4,000</u>
			40,489		51,361
CURRENT ASSETS					
Stocks		29,263		16,897	
Debtors		209,454		214,406	
Cash at bank and in hand		<u>282,400</u>		<u>222,574</u>	
		521,117		453,877	
CREDITORS					
Amounts falling due within one year		<u>263,495</u>		<u>240,696</u>	
NET CURRENT ASSETS			<u>257,622</u>		<u>213,181</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>298,111</u>		<u>264,542</u>
CAPITAL AND RESERVES					
Called up share capital	5		220		220
Profit and loss account			<u>297,891</u>		<u>264,322</u>
SHAREHOLDERS' FUNDS			<u>298,111</u>		<u>264,542</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2016.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2016 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the director on 31 October 2016 and were signed by:

Mr M K Heaps - Director

NOTES TO THE ABBREVIATED ACCOUNTS
for the year ended 30 June 2016

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Turnover

Turnover represents sales of goods net of VAT and trade discounts. Turnover is recognised when the goods are physically delivered to the customer.

Goodwill

Goodwill, being the amount paid in connection with the acquisition of businesses in 2001 and 2010, is being amortised evenly over their estimated useful lives of ten years.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost
Motor vehicles	- 20% on cost
Computer equipment	- 25% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the profit and loss account on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

Fixed asset investments

Fixed asset investments are recorded at cost less any provision for impairment.

2. INTANGIBLE FIXED ASSETS

	Total £
COST	
At 1 July 2015 and 30 June 2016	<u>220,642</u>
AMORTISATION	
At 1 July 2015	176,570
Amortisation for year	<u>8,814</u>
At 30 June 2016	<u>185,384</u>
NET BOOK VALUE	
At 30 June 2016	<u>35,258</u>
At 30 June 2015	<u>44,072</u>

NOTES TO THE ABBREVIATED ACCOUNTS - continued
for the year ended 30 June 2016

3. TANGIBLE FIXED ASSETS

	Total £
COST	
At 1 July 2015 and 30 June 2016	<u>42,916</u>
DEPRECIATION	
At 1 July 2015	39,627
Charge for year	<u>2,058</u>
At 30 June 2016	<u>41,685</u>
NET BOOK VALUE	
At 30 June 2016	<u>1,231</u>
At 30 June 2015	<u>3,289</u>

4. FIXED ASSET INVESTMENTS

	Investments other than loans £
COST	
At 1 July 2015 and 30 June 2016	<u>4,000</u>
NET BOOK VALUE	
At 30 June 2016	<u>4,000</u>
At 30 June 2015	<u>4,000</u>

5. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	2016 £	2015 £
100	A Ordinary	£1	100	100
100	B Ordinary	£1	100	100
10	C Ordinary	£1	10	10
10	D Ordinary	£1	<u>10</u>	<u>10</u>
			<u>220</u>	<u>220</u>

The Ordinary "A" shares and Ordinary "B" shares rank pari passu in all respects as if they constituted one class of shares.

**CHARTERED ACCOUNTANTS' REPORT TO THE DIRECTOR
ON THE UNAUDITED FINANCIAL STATEMENTS OF
PREMIER OFFICE SUPPLIES (UK) LIMITED**

The following reproduces the text of the report prepared for the director in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages two to four) have been prepared.

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Premier Office Supplies (UK) Limited for the year ended 30 June 2016 which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed within the ICAEW's regulations and guidance at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the director of Premier Office Supplies (UK) Limited in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Premier Office Supplies (UK) Limited and state those matters that we have agreed to state to the director of Premier Office Supplies (UK) Limited in this report in accordance with ICAEW Technical Release 07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Premier Office Supplies (UK) Limited director for our work or for this report.

It is your duty to ensure that Premier Office Supplies (UK) Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Premier Office Supplies (UK) Limited. You consider that Premier Office Supplies (UK) Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Premier Office Supplies (UK) Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Jones Harris Limited
Chartered Accountants
17 St Peters Place
Fleetwood
Lancashire
FY7 6EB

Date:

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.