

# **TRINITY PROCESSING SERVICES LIMITED**

(Registered Number 1404518)

## **DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012**

### **Directors**

SE Wood  
MG Parker  
Willis Corporate Director Services Limited

### **Secretary**

AC Peel (appointed 3 September 2012)

### **Registered Office**

51 Lime Street  
London EC3M 7DQ

### **Auditor**

Deloitte LLP  
London

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## DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2012

The Directors present their annual report, together with the audited financial statements, for the year ended 31 December 2012

**Principal activities and review of developments**

The Company is a subsidiary of Willis Group Holdings plc ('the Group'). The Group is one of the world's leading professional service providers of risk management solutions, risk transfer expertise through insurance and reinsurance broking, and related specialised consultancy services. The principal business of the Company is to provide and/or to procure, for the Group, the provision of services for insurance claims processing, insurance accounting for clients and underwriters, insurance premium processing, insurance proportional treaty accounting and matters connected therewith.

There have been no significant changes in the Company's principal activities in 2012. The Directors are not aware, at the date of this report, of any likely major changes in the Company's activities in the next year.

*Results*

The result after taxation amounted to £nil (2011 profit of £32,000) as a result of withholding tax paid in 2012 equalling the calculated operating profit. As shown in the profit and loss account on page 6, the Company reported an operating profit of £43,000 (2011 £84,000). The decrease in operating profit was primarily attributable to a reduction in management charges to fellow Group companies, as shown in note 2 to the financial statements on page 11, as it is within these fees that a mark-up is charged. The decrease in management charges is broadly attributable to

- £279,000 favourable foreign exchange movement, due to the strengthening of the US dollar against sterling in 2012. A high proportion of amounts due from Group undertakings are held in US dollars,
- £81,000 reduction in base employee salaries and incentives, and
- £220,000 reduction in operational review charges,

partly offset by

- one-off £88,000 charge in respect of retention awards written off, as shown in note 4, and
- £60,000 retention award accrual, also shown in note 4

*Going concern*

The Directors have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in note 1 to the financial statements on page 9.

*Dividends*

No interim dividend was paid in the year (2011 £nil). The Directors do not recommend the payment of a final dividend (2011 £nil).

*Balance sheet*

The balance sheet on page 7 of the financial statements shows the Company's financial position at the year end. Net assets are unchanged from year end 2011, despite the following movements:

- £24,000 net increase in amounts due to Group undertakings as a result of the timing in the settlement of both debtor and creditor invoices,
- £122,000 removal of previously capitalised retention awards as detailed in note 4, and
- £60,000 increase in accrued retention bonuses, also shown in note 4 to the financial statements

offset by

- £161,000 increase in cash as a result of the timing in the settlement of both debtor and creditor invoices,
- £9,000 increase in VAT recoverable,
- £20,000 reduction in accrued cross charges which were outstanding in 2011 due to the variable timing of expenses, and
- £16,000 reduction in the withholding tax accrual due to the timing of payments made to overseas tax authorities

**DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2012 (continued)****Principal activities and review of developments (continued)***Balance sheet (continued)*

The Group manages its operations on a divisional basis. For this reason, the Company's Directors believe that further key performance indicators for the Company are not necessary or appropriate for an understanding of the development, performance or position of the business. The performance of the Group, which includes the Company, is discussed in the Group's financial statements which do not form part of this report.

**Principal risks and uncertainties**

The Company has intercompany balances with fellow Group undertakings in currencies other than pounds sterling, its functional currency, and is therefore exposed to movements in exchange rates. The Group's treasury function takes out contracts to manage this risk at a Group level.

This Company is also exposed to additional risks by virtue of being part of the wider Group, including those relating to the current Eurozone situation. These risks have been discussed in the Group's financial statements which do not form part of this report.

**Environment**

The Group recognises the importance of its environmental responsibilities and its impact on the environment on a location by location basis, and designs and implements policies to reduce any damage that might be caused by the Group's activities.

**Employees**

Details of the number of employees and related costs can be found in note 4 to the financial statements on page 11.

The Group is committed to the participation and involvement of employees in the Group's business and to facilitating their personal development to its maximum potential.

Communication with employees concerning the objectives and performance of the Group is conducted through staff briefings and regular meetings, complemented by employee publications and video presentations. Feedback is continually sought from staff on a variety of business, management and human resources issues. These communication tools provide employees with the opportunity to contribute to the everyday running of the business and to support the achievement of the Group's vision and business strategy.

**Directors**

The current Directors of the Company are shown on page 1, which forms part of this report. There were no changes in Directors during the year or after the year end.

**DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2012 (continued)**

**Statement of Directors' responsibilities in relation to the financial statements**

The Directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations

Company law requires the Directors to prepare financial statements for each financial year. Under that law the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing these financial statements, the Directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgments and accounting estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Disclosure of information to the auditor**

Each of the persons who is a Director at the date of approval of this report confirms that

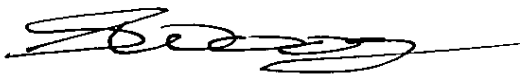
- so far as the Director is aware, there is no relevant audit information of which the Company's auditor is unaware, and
- the Director has taken all the steps that they ought to have taken as a Director in order to make themselves aware of any relevant audit information and to establish that the Company's auditor is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of Section 418 of the Companies Act 2006.

**Auditor**

Deloitte LLP have indicated their willingness to be reappointed for another term and appropriate arrangements have been put in place for them to be deemed reappointed as auditor in the absence of an Annual General Meeting.

By Order of the Board



SE Wood  
Director  
51 Lime Street  
London EC3M 7DQ

8 August 2013

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF TRINITY PROCESSING SERVICES LIMITED

We have audited the financial statements of Trinity Processing Services Limited for the year ended 31 December 2012 which comprise the Profit and Loss Account, the Balance Sheet, the Reconciliation of Movement in Shareholders' Funds and the related notes 1 to 13. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of directors and auditor

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 December 2012 and of its result for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

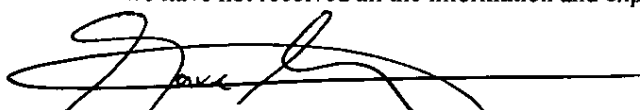
### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit.



Mark McIlquham (Senior Statutory Auditor)

for and on behalf of Deloitte LLP

Chartered Accountants and Statutory Auditor

London

United Kingdom

8 August 2013

**TRINITY PROCESSING SERVICES LIMITED****6****PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2012**

	Notes	2012 £000	2011 £000
Turnover	2	11,872	11,127
Operating expenses		(12,129)	(11,064)
Operating income – foreign exchange gain		300	21
<b>Operating profit and profit on ordinary activities before taxation</b>		<b>43</b>	<b>84</b>
Tax charge on profit on ordinary activities	6	(43)	(52)
<b>Result/profit on ordinary activities after taxation</b>		<b>-</b>	<b>32</b>

All activities derive from continuing operations

There are no recognised gains or losses in either 2012 or 2011 other than the result/profit for those years

**TRINITY PROCESSING SERVICES LIMITED**

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**BALANCE SHEET AS AT 31 DECEMBER 2012**

	Notes	2012 £000	2011 £000
<b>Current assets</b>			
Debtors			
Amounts falling due within one year	7	6,493	4,636
Amounts falling due after one year	7	-	48
		<u>6,493</u>	<u>4,684</u>
Deposits and cash		<u>163</u>	<u>2</u>
		<b>6,656</b>	<b>4,686</b>
<b>Current liabilities</b>			
Creditors amounts falling due within one year	8	<u>(4,056)</u>	<u>(2,086)</u>
<b>Net assets</b>		<b>2,600</b>	<b>2,600</b>
<b>Capital and reserves</b>			
Called up share capital	9	<u>800</u>	<u>800</u>
Profit and loss account	10	<u>1,800</u>	<u>1,800</u>
<b>Shareholders' funds</b>		<b>2,600</b>	<b>2,600</b>

The financial statements of Trinity Processing Services Limited, registered company number 1404518, were approved by the Board of Directors and authorised for issue on 8 August 2013 and signed on its behalf by



SE Wood  
Director

## MOVEMENT IN SHAREHOLDERS' FUNDS FOR THE YEAR ENDED 31 DECEMBER 2012

<b>Movement in shareholders' funds</b>	<b>2012 £000</b>	<b>2011 £000</b>
Result/profit on ordinary activities after taxation	-	32
Net movement in shareholders' funds for the year	-	32
Shareholders' funds at beginning of year	2,600	2,568
<b>Shareholders' funds at end of year</b>	<b>2,600</b>	<b>2,600</b>



**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012****1. Accounting policies****Basis of preparation**

The principal accounting policies are summarised below. They have all been applied consistently throughout the year and the preceding year.

The financial statements have been prepared

- under the historical cost convention, and
- in accordance with applicable law and accounting standards in the United Kingdom

After making enquiries, the Directors have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. The expectation is based on the following reasons:

- the Company has net current assets of £2.6 million (2011: £2.6 million), and
- the Directors believe the Willis Group is a going concern.

For these reasons, the Directors continue to adopt the going concern basis in preparing the accounts.

**Parent undertaking and controlling party**

The Company's

- immediate parent company and controlling undertaking is Willis Faber Limited, and
- ultimate parent company is Willis Group Holdings plc, a company incorporated in Ireland.

The largest and smallest group in which the results of the Company are consolidated is Willis Group Holdings plc, whose financial statements are available to members of the public from the Company Secretary, 51 Lime Street, London EC3M 7DQ.

**Revenue recognition**

Turnover, which arises solely in the UK, comprises fees receivable in respect of management services and recharges of expenses to other Group undertakings, which are recognised as earned.

**Foreign currency translation**

These financial statements are presented in pounds sterling which is the currency of the primary economic environment in which the Company operates (the 'functional currency').

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at year end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in the profit and loss account.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012 (continued)

**1. Accounting policies (continued)****Pension costs**

The Group has a defined benefit pension scheme and a defined contribution pension scheme. The defined benefit scheme was closed to new entrants in January 2006. New entrants are now offered the opportunity to join a defined contribution scheme.

***Defined benefit scheme***

A defined benefit scheme is a pension scheme that defines an amount of pension benefit that an employee will receive on retirement, usually dependent on one or more factors such as age, years of service and compensation.

The UK defined benefit scheme is funded, with the assets of the scheme held separately from those of the Company, in separate trustee-administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent currency and term to the scheme liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The resulting defined benefit asset or liability, net of the related deferred tax, is presented separately after other net assets on the face of the balance sheet of Willis Limited, a subsidiary undertaking of the Group.

As the Directors are unable to identify the Company's share of the scheme's underlying assets and liabilities, the Company recognises as its pension cost the contributions payable under the scheme during the year, as allowed by FRS17 and are charged to the profit and loss account as part of the employee costs in the period in which they fall due. The pension cost to the Company is based on the contribution rates assessed in accordance with the advice of professionally qualified actuaries using the projected unit credit method. The pension contribution rates are based on pension costs across the Group's UK companies as a whole.

***Defined contribution scheme***

A defined contribution scheme is a pension scheme under which the Company pays fixed contributions into a separate entity. The Company has no legal or constructive obligations to pay further contributions if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current or prior periods.

The costs of the defined contribution scheme in which the Company participates are charged to the profit and loss account as part of employee costs in the period in which they fall due. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the balance sheet.

**Taxation**

Current tax is provided at amounts expected to be paid or recovered using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

**Cash flow statement**

Under FRS1 'Cash flow statements' the Company is exempt from the requirement to prepare a cash flow statement on the grounds that the Company is a 90 per cent or more owned subsidiary undertaking and the consolidated cash flow statement that is prepared at Group level is publicly available.

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012 (continued)

**2. Turnover**

Turnover arises solely in the UK and is analysed in the table below

	2012 £000	2011 £000
Management charge	464	928
Expenses recharged to other Group companies	11,408	10,199
	<u>11,872</u>	<u>11,127</u>

**3. Operating profit**

The foreign exchange gain of £300,000 (2011 gain of £21,000) shown in the profit and loss account is mainly attributable to the fluctuation in the value of the pound to the US dollar and the Indian rupee during the year in relation to intercompany assets and liabilities

Auditor's remuneration of £5,000 (2011 £5,000) was borne by another Group company

<b>4. Employee costs</b>	2012 £000	2011 £000
Salaries	320	235
Social security costs	8	21
Other pension costs	19	24
	<u>347</u>	<u>280</u>

Number of employees – average for the period	2012 Number	2011 Number
Producer	<u>1</u>	<u>1</u>

The staff working for the Company are contractually employed by other subsidiary undertakings of Willis Group Holdings plc. The Company bears the cost of the salaries, social security payments and pension contributions relating to such staff.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012 (continued)

**4. Employee costs (continued)***Cash retention awards*

For the past several years, Willis Group Holdings plc (the 'Group') made annual cash retention awards to its employees under its annual incentive programs. Employees were required to repay a proportionate amount of these awards if they voluntarily left the Group's employ (other than in the event of retirement or permanent disability) before a certain time period, typically up to three years. The Group made cash payments to its employees in the year it granted these retention awards and recognised these payments ratably over the period they were subject to repayment, beginning in the quarter in which the award was made. The unamortised portion of cash retention awards was recorded within prepayments and accrued income.

The following table sets out the amount of cash retention awards made and the related amortisation of those awards for the years ended 31 December 2012 and 2011.

	2012 £000	2011 £000
Cash retention awards made	60	143
Amortisation of cash retention awards included in salaries	94	101

In December 2012, the Group decided to eliminate the repayment requirement from the past annual cash retention awards and, as a result, the Company wrote off the unamortised balance of past awards of £88,000, leaving a balance of £nil at 31 December 2012 (2011: £122,000).

The Group has replaced annual cash retention awards with annual cash bonuses which will not include a repayment requirement. The Company has accrued an additional £60,000 for these 2012 cash bonuses to be paid in 2013.

**5. Directors' remuneration**

The Directors of the Company received no remuneration for services rendered to the Company during the year (2011: £nil).

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012 (continued)

6. Tax on profit on ordinary activities	2012 £000	2011 £000
<i>(a) Analysis of charge for the year</i>		
<b>Current tax:</b>		
UK corporation tax on profit at 24.5% (2011: 26.5%)	12	13
Double tax relief	(12)	(13)
	-	-
Adjustments in respect of prior periods	11	7
	11	7
Foreign tax	32	45
Total current tax (note 6(b))	43	52

*(b) Factors affecting current tax for the year*

The tax assessed for the year is higher (2011: higher) than the standard rate of corporation tax in the UK (24.5%) (2011: 26.5%). The differences are explained below:

Profit on ordinary activities before taxation	43	84
Profit on ordinary activities multiplied by the standard rate of corporation tax in the UK of 24.5% (2011: 26.5%)	11	22
Effects of		
Amounts not deductible for tax purposes	1	1
Foreign taxes	20	22
Adjustments to tax charge in respect of prior years	11	7
Total current tax charge for the year (note 6(a))	43	52

*(c) Circumstances affecting current and future tax charges*

The Government announced on 23 March 2011 that it intended to reduce the rate of UK corporation tax from 28% to 23% over four years. Consequently the Finance Act 2011, which was substantively enacted on 5 July 2011, included provisions to reduce the rate of UK corporation tax to 26% with effect from 1 April 2011 and to 25% with effect from 1 April 2012.

On 21 March 2012, the Government proposed further legislation to reduce the rate of UK corporation tax to 22% by 2014. Consequently, the Finance Act 2012 which was substantively enacted on 3 July 2012, included provisions to reduce the rate of UK corporation tax to 24% with effect from 1 April 2012 and 23% from 1 April 2013. The rate reduction to 23% had been substantively enacted prior to 31 December 2012 and therefore has been reflected in the financial statements.

The Government has subsequently proposed that from 1 April 2014 the rate will be 21% rather than the previously announced 22% and that the rate will be further reduced to 20% from 1 April 2015. These changes to the main tax rate have not been substantively enacted at the Balance Sheet date, and, therefore, are not included in these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012 (continued)

7. Debtors	2012 £000	2011 £000
<i>Amounts falling due within one year:</i>		
Amounts owed by Group undertakings	6,476	4,554
Prepayments and accrued income	-	74
VAT	17	8
	6,493	4,636
 <i>Amounts falling due after more than one year:</i>		
Prepayments and accrued income	-	48
	6,493	4,684
8. Creditors: amounts falling due within one year	2012 £000	2011 £000
Amounts owed to Group undertakings	3,983	2,037
Withholding tax accrual	8	24
Accruals and deferred income	65	25
	4,056	2,086
9. Called up share capital	2012 £000	2011 £000
<b>Allotted, called up and fully paid</b>		
800,000 (2011 800,000) ordinary shares of £1 each	800	800

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2012 (continued)

10. Reserves and shareholders' funds	Share capital £000	Profit and loss account £000	Total £000
1 January 2012	800	1,800	2,600
Result after taxation	-	-	-
31 December 2012	800	1,800	2,600

**11. Pensions***Defined Benefit Scheme*

Certain staff working for the Company are members of the Willis Pension Scheme in the United Kingdom ('the Scheme'), which is funded externally and is of the defined benefit type. The staff working for the Company are contractually employed by Willis Limited, a fellow subsidiary undertaking of Willis Group Holdings plc. The pension cost to the Company is based on the contribution rates assessed in accordance with the advice of professionally qualified actuaries using the projected unit credit method. The pension contributions rates are based on pension costs across the Group's UK companies as a whole.

The most recent actuarial valuation of the Scheme was at 31 December 2010. The most recent actuarial valuation has been reviewed and updated as at 31 December 2012 to take account of the requirements of FRS17 'Retirement Benefits', in order to assess the liabilities of the Scheme at 31 December 2012.

The Directors consider that the share of the Scheme's underlying assets and liabilities attributable to the Company's employees cannot be separately identified as several Group companies participate in the Scheme. Accordingly all Scheme assets and liabilities are included on the balance sheet of Willis Limited. The Scheme showed an overall surplus after tax of \$136 million (£83.8 million) at 31 December 2012 compared with an overall surplus after tax of \$130 million (£84 million) at 31 December 2011. Company funded contributions were made at the rate of 14.4% of basic salaries in 2012 compared with 14.8% in 2011. In addition, the Scheme contributions were 10% in 2012 and in 2011 8% up to 1 July 2011 and 10% thereafter for all employed members.

Full disclosures for the Scheme under FRS17 are included in the financial statements of Willis Limited.

The Scheme was closed to new members from 1 January 2006.

*Defined Contribution Scheme*

The Group operated a defined contribution scheme for new entrants from 1 January 2006 for which the pension cost charge for the year for the Company amounted to £8,000 (2011: £15,000).

**13. Related party transactions**

FRS8 (paragraph 3(c)) exempts the reporting of transactions between group companies in the financial statements of companies that are wholly owned within the group. The Company has taken advantage of this exemption. There are no other transactions requiring disclosure.