

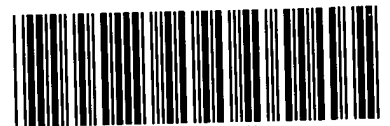
BLUE PITS HOUSING ACTION

COMPANY REGISTRATION NUMBER: 07825886

CHARITY REGISTRATION NUMBER: 11154280

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2014

FRIDAY



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31/07/2015
COMPANIES HOUSE

BLUE PITS HOUSING ACTION

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BLUE PITS HOUSING ACTION

DIRECTORS' REPORT

The Director/Trustees (Management Committee Members) present their Report and the Financial Statements for the year ended 31 October 2014.

Reference, Administrative Information and Governing Document

The charity is a company limited by guarantee and is registered with the Charity Commission.

Company Registration No. 07825886 Incorporated: 27th October 2011

Charity Registration No. 1154280 Registered: 21st October 2013

The company was established under a Memorandum and Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

Directors

The directors/trustees who held office during the year ended 31 October 2014 were as follows:

Kieran Burke

Peter Ruddy

Michelle Warburton

Kathleen Ince

Company Secretary

Peter Ruddy

Senior Management Team

Lynn Collins

Bankers

Co-operative Bank, 1 Balloon Street, Manchester

Independent Examiners

Community Accountancy Service Ltd., The Grange, Pilgrim Drive, Beswick, Manchester M11 3TQ

Recruitment and Appointment of Management Committee

By word of mouth, circulated to all social care providers via the internet.

Trustee Induction and Training

Provided for all trustees as appropriate.

Risk Management

The Trustees identify the major risks to which the charity is exposed each financial year when preparing and updating the strategic plan, in particular those related to the operations and finances of the charity. The Trustees then review any major risks which have been identified and establish systems to mitigate those risks. The charity is satisfied that the systems are in place to mitigate their exposure to the major risks which have been so far identified and reviewed.

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Organisational Structure

The organisation has a Board of Trustees of up to 4 members who meet quarterly and are responsible for the strategic direction and policy of the charity.

A scheme of delegation is in place and day to day responsibility for the provision of services rests with the manager.

Related Parties

In so far as it is complimentary to the charity's objects, the charity is guided by both local and national policy.

Aims & Objectives

Purposes and Aims

The principal activity of the Company is:

BPHA provide an inclusive, tenant needs-led, high quality accommodation and support service to vulnerable adults that enables them to achieve their full potential and promotes social inclusion.

Achievements and Performance

Blue Pits Housing Action continues to hold the Investors in People Standard award for the second year running. In addition, we continue to hold the new Investors in People Health & Wellbeing Award. The award endorses our commitment to staff wellbeing.

Despite the changes to local adult care commissioning plans and contracting arrangements, our annual Adult Care block contract for support provision has been extended until 31st March 2015, albeit with a reduction of 3% in value. In addition, this contract has been increased to include housing support provision for one additional tenant, bringing the contract total up to 23 supported tenants.

The successful outcome of tendering for the provision of housing and support services to four individually funded tenants has enabled the recruitment of a full-time support worker.

A new website has been designed by Sizzle Media and this continues to be developed and updated. This website and our new social media page support the promotion and marketing of the organisation.

How Our Activities Deliver Public Benefit

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to:

To carry on for the benefit of the community the business of providing social housing and any associated amenities, services, advice or assistance for persons:

- ~ in necessitous circumstances upon terms appropriate to their means;
- ~ for whom it would be charitable to provide housing.

To promote or carry out any other charitable purpose that can be carried out by a company registered as a social landlord with the tenant services authority or such similar authority from time to time.

The aims of Blue Pits Housing Action are:

- ~ To provide high quality accommodation which meets the needs of vulnerable people
- ~ To improve the overall health and wellbeing of vulnerable people with complex mental health needs, including those with a dual diagnosis.

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~ To enable people to develop and maintain the skills and competencies they need to return to, or remain, living independently in their own home.

~ To minimise the need for secondary health and social care provision.

~ To promote integration and reintegration among socially excluded groups and those leaving institutions of confinement.

Financial Review

Blue Pits Housing Action continues to benefit from two statutory funding streams via Rochdale MBC for both its support and housing management services.

We have rented four additional properties from private landlords and although these create new expenditure, our rent and service charges, agreed by the Principal Housing Officer for Rochdale MBC Housing Benefit service have been extended to include these tenancies.

Principal Funding Sources

Principal funding sources are grants from Supporting People.

Investment Policy

Aside from retaining a prudent amount in reserves each year, most of the charity's funds are to be spent in the short term so there are few funds for any longer term investment.

Reserves Policy

We are currently seeking advice in how to adopt a reserves policy.

Plans for Future Periods

It has been proposed and agreed by our Board of Trustees to recruit a Project Lead to the BPHA staff team at a salary of £27000 per annum in the following 6 months. This will enable the service manager to focus on the strategic plans of the organisation which will include tendering for the provision of new services to individual clients and exploring grant funding streams and partnership working.

We have been approved as an appropriate placement for intermediate and final year social work students by Uclan and Salford University. With the support of Newbarn Ltd, we will be able to offer 90 and 100 day placements to students, adding value to the support we provide for our tenants.

Trustees' Responsibilities

The trustees (who are also directors of Blue Pits Housing Action for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charitable Company, and of

the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;

BLUE PITS HOUSING ACTION

- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy, at any time, the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Registered Office:

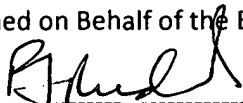
38 Carr Avenue

Prestwich

Manchester

M25 9TP

Signed on Behalf of the Board:



Peter Ruddy

Date: 24th July 2015

Independent examiner's report to the trustees of BLUE PITS HOUSING ACTION

I report on the accounts of the company for the year ended 31st October 2014, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is required by company law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of The Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act ;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006, ; and
 - with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

AM King FCCA *A.M. King*
 Community Accountancy Service Ltd
 The Grange, Pilgrim Drive, Beswick, Manchester, M11 3TQ

Date: 24th July 2015

BLUE PITS HOUSING ACTION

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 OCTOBER 2014

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		Year Ended 31st October 2014 £	Year Ended 31st October 2014 £	Year Ended 31st October 2014 £	Year Ended 31st October 2013 £
Notes					
INCOMING RESOURCES					
Voluntary Income:					
	Donations	-	-	-	72
Incoming resources from generated funds:					
Activities for generating funds:					
	Bank Interest	33	-	33	16
Incoming resources from charitable activities:					
(2)	Grants	123,768	15,350	139,118	288,711
	Housing Benefit	264,606	-	264,606	-
	Trip Income	7,853	-	7,853	1,670
	Placement Fees	1,960	-	1,960	-
	Miscellaneous Income	250	-	250	2,995
	Total incoming resources	398,470	15,350	413,820	293,464
RESOURCES EXPENDED					
(5)	Charitable activities	361,279	15,350	376,629	275,952
(5)	Support Costs	3,836	-	3,836	6,313
(5)	Governance costs	767	-	767	673
	Total resources expended	365,882	15,350	381,232	282,938
	Net movement in funds	32,588	-	32,588	10,526
(11)	Transfers between funds	-	-	-	-
Reconciliation of funds					
(11)	Total funds brought forward	13,634	-	13,634	3,108
(11)	Total funds carried forward	46,222	-	46,222	13,634

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The notes on pages 8 to 11 form part of these accounts.

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COMPANY REGISTRATION NUMBER: 07825886

BALANCE SHEET AS AT 31 OCTOBER 2014

	Notes	2014		2013	
		£	£	£	£
FIXED ASSETS					
Tangible Fixed Assets	(8)		366		733
CURRENT ASSETS					
Debtors	(9)	17,479		14,099	
Cash at Bank and in Hand		<u>29,293</u>		<u>2,512</u>	
		46,772		16,611	
CREDITORS:					
Amounts falling due within one year	(10)	<u>(916)</u>		<u>(3,637)</u>	
PROVISION FOR LIABILITIES AND CHARGES					
Deferred Taxation			-		(73)
NET CURRENT ASSETS			45,856		12,974
NET ASSETS			<u>46,222</u>		<u>13,634</u>
ACCUMULATED FUNDS					
Restricted Funds	(11)		-		-
Unrestricted Funds	(11)		46,222		13,634
			<u>46,222</u>		<u>13,634</u>

For the year in question the company was entitled to the exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required The company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledged their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

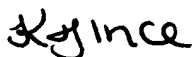
Approved on behalf of the Board :

Peter Ruddy



Director

Kathleen Ince



Director

Date: 24th July 2015

The notes on pages 8 to 11 form part of these accounts.

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2014 (cont....)

3 Net incoming resources for the year

	Year Ended 31st October 2014 £	Year Ended 31st October 2013 £
This is stated after charging:		
Depreciation on owned Assets	367	367
Accountancy	840	600

4 Taxation

The organisation is to apply for exemption from income and gains falling within section 505 of the Taxes Act 1988 of s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity. The organisation is not VAT registered.

5 Total Resources Expended

	Basis of Allocation	Housing Management	Total	Total
		Year Ended 31st October 2014 £	Year Ended 31st October 2014 £	Year Ended 31st October 2013 £
Charitable Activities				
Employment Costs	Direct	147,734	147,734	130,342
Freelance Workers	Direct	1,826	1,826	-
Grant Paid to Blue Pits Project	Direct	15,350	15,350	-
Staff Training	Direct	130	130	320
Property Rents	Direct	185,918	185,918	135,120
Donations to BPAG	Direct	4,250	4,250	3,500
Assessment Fees	Direct	2,632	2,632	-
Property Repairs	Direct	8,579	8,579	3,080
Subscriptions	Direct	41	41	81
DBS Fees	Direct	240	240	-
Trips & Activities	Direct	8,896	8,896	1,354
Consultancy	Direct	75	75	225
Depreciation	Direct	367	367	367
Sundry	Direct	591	591	1,563
		<u>376,629</u>	<u>376,629</u>	<u>275,952</u>
Support Costs				
Payroll Bureau Charges	Direct	728	728	739
Stationery, Photocopying & Printing	Direct	72	72	952
Telephone & Internet	Direct	36	36	102
Rent & Room Hire	Direct	3,000	3,000	4,500
Insurance	Direct	-	-	20
		<u>3,836</u>	<u>3,836</u>	<u>6,313</u>
Governance Costs				
Taxation	Direct	(73)	(73)	73
Accountancy	Direct	840	840	600
		<u>767</u>	<u>767</u>	<u>673</u>
Total Costs		<u>381,232</u>	<u>381,232</u>	<u>282,938</u>

BLUE PITS HOUSING ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2014 (cont....)

6 Staff Costs and Numbers

Staff costs were as follows:

	Year Ended 31st October 2014 £	Year Ended 31st October 2013 £
Wages and Salaries	137,703	122,963
Social Security Costs	10,031	7,379
	<u>147,734</u>	<u>130,342</u>

No employee earned £60,000 per annum or more.

The average number of employees, calculated on the basis of full time equivalents, was as follows:

Administration	1	1
Services	6	5
	<u>7</u>	<u>6</u>

The charity does not operate a pension scheme for its employees.

7 Trustee Remuneration and Related Party Transactions

No members of the management committee received any remuneration or travel costs during the year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year (2013 - £nil).

8 Tangible Fixed Assets

	Computers £	Total £
Cost		
At 01.11.13	1,100	1,100
Additions	-	-
At 31.10.14	<u>1,100</u>	<u>1,100</u>
Accumulated Depreciation		
At 01.11.13	367	367
Charge	367	367
At 31.10.14	<u>734</u>	<u>734</u>
Net Book Value		
At 31.10.14	<u>366</u>	<u>366</u>
At 31.10.13	<u>733</u>	<u>733</u>

9 Debtors

	Year Ended 31st October 2014 £	Year Ended 31st October 2013 £
Debtors & Accrued Income	13,298	13,447
Prepayments	4,181	652
	<u>17,479</u>	<u>14,099</u>

BLUE PITS HOUSING ACTION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2014 (cont....)

10 Creditors: Amounts Falling Due within One Year

	Year Ended 31st October 2014 £	Year Ended 31st October 2013 £
Creditors	76	3,037
Accruals	840	600
	<u>916</u>	<u>3,637</u>

11 Movements in Funds

	Balance 1 November 2013 £	Incoming £	Outgoing £	Transfers £	Balance 31 October 2014 £
Restricted Funds					
Charity Service	-	15,350	(15,350)	-	-
Total Restricted Funds	-	15,350	(15,350)	-	-
Unrestricted Funds					
General Funds	13,634	398,470	(365,882)	-	46,222
Total Unrestricted Funds	13,634	398,470	(365,882)	-	46,222
Total Funds	13,634	398,470	(365,882)	-	46,222

Purposes of restricted funds:

Charity Service for provision of Wellbeing Services with Rochdale MIND

12 Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £	Total 2014 £
Tangible Fixed Assets	733	-	366
Current Assets	46,772	-	46,772
Current Liabilities	(916)	-	(916)
Net Assets at 31 October 2014	<u>46,222</u>	-	<u>46,222</u>

BLUE PITS HOUSING ACTION

TRADITIONAL INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2014

INCOME:	Year Ended 31st October 2014		Year Ended 31st October 2013	
	£	£	£	£
Grants:				
Adult Care Grant		123,768		288,711
Charity Service		15,350		-
Donations	-		72	
Bank Interest	33		16	
Trip Income	7,853		1,670	
Placement Fees	1,960		-	
Housing Benefit	264,606		-	
Miscellaneous Income	250	274,702	2,995	4,753
		<u>413,820</u>		<u>293,464</u>
EXPENDITURE:				
Employment Costs	147,734		130,342	
Freelance Workers	1,826		-	
Grant Paid to Blue Pits Project	15,350		-	
Staff Training	130		320	
Property Rents	185,918		135,120	
Donations to BPAG	4,250		3,500	
Assessment Fees	2,632		-	
Property Repairs	8,579		3,080	
Subscriptions	41		81	
DBS Fees	240		-	
Trips & Activities	8,896		1,354	
Consultancy	75		225	
Depreciation	367		367	
Sundry	591		1,563	
Payroll Bureau Charges	728		739	
Stationery, Photocopying & Printing	72		952	
Telephone & Internet	36		102	
Rent & Room Hire	3,000		4,500	
Insurance	-		20	
Taxation	(73)		73	
Accountancy	840		600	
		<u>381,232</u>		<u>282,938</u>
Surplus for the Year		<u><u>32,588</u></u>		<u><u>10,526</u></u>