HTB-2

In accordance with Section 707 of the Companies Act 2006

SH03

Return of purchase of own shares

£1620

✓ **What this form is for**
You may use this form to give notice of a purchase by a limited company of its own shares.

✗ **What this form is NOT for**
You cannot use this form to give notice of a purchase by an unlimited company of its own shares.

For further information, please refer to our guidance at www.companieshouse.gov.uk

1 Company details

Company number	S C 2 9 3 4 3 2
Company name in full	21 LIMITED

→ **Filling in this form**
Please complete in typescript or in bold black capitals.
All fields are mandatory unless specified or indicated by *

2 Shares purchased for cancellation

The section below should be completed by public limited companies (PLC) only.

Class of shares (E.g. Ordinary/Preference etc.)	Number of shares purchased	Nominal value of each share	Date that the shares were delivered to the company	Are these qualifying shares? ❶	Maximum price paid for each share	Minimum price paid for each share
A ORDINARY	2,500	1.00	/ /	☐ Yes		
B ORDINARY	2,500	1.00	/ /	☐ Yes		
C ORDINARY	2,500	1.00	/ /	☐ Yes		
			/ /	☐ Yes		
			/ /	☐ Yes		

Please show the aggregate amount paid on shares purchased for cancellation.

Total aggregate amount 324,000.00

❶ **Qualifying shares**
Qualifying shares are shares eligible to be placed into treasury.

For HM Revenue and Customs Stamp Office only

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COMPANIES HOUSE

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3 Shares purchased into treasury (PLCs only)

Please complete the table below if you are purchasing into treasury.
This section is to be completed by PLCs only.

Class of shares (E g Ordinary/Preference etc.)	Number of shares purchased	Nominal value of each share	Date that the shares were delivered to the company	Maximum price paid for each share	Minimum price paid for each share
			/ /		
			/ /		
			/ /		
			/ /		
			/ /		

Please show the aggregate amount paid by the company on shares purchased into treasury.

Total aggregate amount

4 Stamp Duty

Stamp Duty of 0.5% is payable for purchases where the amount or value of the consideration is over £1,000.
Please show the amount of Stamp Duty paid on shares purchased.

Stamp Duty ❶ £ 1,620.00

Before this form is sent to Companies House it must be 'stamped' by HM Revenue and Customs Stamp Office to confirm that the appropriate amount of Stamp Duty has been paid.

After this form has been 'stamped' and returned to you by HM Revenue and Customs it must then be sent to Companies House.

No Stamp Duty payable

If Stamp Duty is not payable on shares purchased, please confirm the statement below by ticking the box:

☐ I/We certify that the transaction effected by this instrument does not form part of a larger transaction or series of transactions in respect of which the amount or value of the consideration exceeds £1,000.

If you have no stamp duty payable, please return this form directly to Companies House.

❶ **Stamp Duty**
The aggregate amount should be rounded up to the nearest multiple of £5.

Amount payable
Cheques for the Stamp Duty must be made payable to 'HM Revenue & Customs Taxes' and crossed 'Not Transferable'.

Stamp office address
Please send the form to:
HMRC Stamp Office.
9th Floor, City Centre House,
30 Union Street,
Birmingham B2 4AR.

Further information
If you require further information on Stamp Duty Please contact HM Revenue & Customs on:
0845 6030135 or visit their website:
www.hmrc.gov.uk

5 Signature

I am signing this form on behalf of the company.

Signature

Signature
X X

Date d 1 d 5 m 0 m 9 y 2 y 0 y 1 y 0

This form may be signed by:
Director ❷, Secretary, Person authorised ❸, Administrator, Receiver, Receiver manager, CIC manager.

❷ **Societas Europaea**
If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

❸ **Person authorised**
Under either section 270 or 274 of the Companies Act 2006.

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name
ISLA HENDERSON

Company name
ANDERSON STRATHERN LLP

Address
1 RUTLAND COURT

Post town
EDINBURGH

County/Region

Postcode E H 3 8 E Y

Country
SCOTLAND

DX
DX 3 EDINBURGH 1

Telephone
0131 270 5365

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☑ The company name and number match the information held on the public Register.
- ☑ You have completed Section 2 and/or Section 3 as appropriate.
- ☐ In Section 4, you have either had the form stamped by HMRC or ticked the certification section to
- ☐ indicate that no duty is payable.
- ☑ You have signed the form.

Important information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:
The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS.
DX 481 N.R. Belfast 1.

Stamp Duty
If Stamp Duty is to be paid, please first send this form to: HMRC Stamp Office, 9th Floor, City Centre House, 30 Union Street, Birmingham, B2 4AR.

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk