

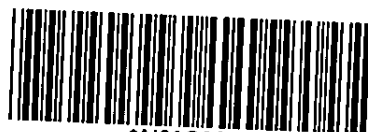
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OUT THERE SUPPORTING FAMILIES OF PRISONERS LIMITED

FINANCIAL ACCOUNTS

FOR THE PERIOD 8 MAY 2007 TO 31 MARCH 2008

TUESDAY



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OUT THERE SUPPORTING FAMILIES OF PRISONERS LIMITED

**LEGAL & ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 MARCH 2008**

TRUSTEES: Mr Gerald Crangle
Sister Maria Robb
Sister Moira Bain
Mr John Hogan
Sister Barbara Quilty
Sister Joan Moriarty

CHAIRMAN: Mr Gerald Crangle

DIRECTORS: Sister Moira Bain
Sister Joan Moriarty

CHARITY OFFICE Out There
2 Birchvale Close
Hulme
Manchester
M15 5BJ

CHARITY REGISTERED NUMBER 1120342

COMPANY LIMITED BY GUARANTEE NUMBER: 6239170

**INDEPENDENT
EXAMINER :** Mr M. A. Swarbrick FCA
12 Bonville Chase,
Altrincham
Cheshire
WA14 4QA

BANKERS: The Royal Bank of Scotland Plc
P.O. Box 412
62/63 Threadneedle Street
London
EC2R 8LA

OUT THERE SUPPORTING FAMILIES OF PRISONERS LIMITED

Report of the Directors and Trustees for the period ending 31st March 2008

The Directors and Trustees present their report along with the financial statements of the Company for the period ended 31 March 2008.

Status

The Company was incorporated on 8 May 2007 and is a company limited by guarantee. The Company is also a registered charity in England and Wales.

Trustees

Mr Gerald Crangle
Sister Maria Robb
Sister Moira Bain
Mr John Hogan
Sister Barbara Quilty
Sister Joan Moriarty

Directors

Sister Moira Bain
Sister Joan Moriarty

Activities

The Company commenced its work on 8 May 2007 and as a registered charity exists to promote and advance the relief of poverty of prisoners' families in the area known as Manchester City and Greater Manchester. The Company aims to do this by promoting and protecting the mental health and social well being of individuals, families and dependants of persons who have a legal restriction of their liberty. The Company also aims to eliminate social exclusion of such people or individuals through early intervention and self help initiatives.

Support groups, specifically for the partners/dependants are being facilitated. These aim to provide a forum where people find support, discuss and exchange on issues related to their current status, thereby promoting their quality of life and inter relational skills. Other activities of the Company are offering advice, information, domiciliary visits, transporting and escorting families or the disabled on prison visits, providing translators and referring to other relevant sources.

The service offered is free and confidential to any person or persons who have a family member in prison. 122 families have been supported and 232 home visits have been made including transporting and escorting individuals and families on prison visits, meeting with social workers, housing, Citizens Advice Bureau and a number of other agencies.

The income of the Company depends totally on charitable donations and funding from various trusts and with this level of income the current levels of activity are sustainable. This situation is made further possible by the commitment of two full time unpaid Daughters of Charity and a number of dedicated volunteers.

Risk Review

The Directors and Trustees have assessed major risks to which the Company is exposed in particular in relation to the operation and finances of the Company and we are satisfied that systems are in place to mitigate our exposure to major risks.

Reserves Policy

It is the policy of the Company to maintain unrestricted funds, which are free reserves of the Company, at a level that will provide sufficient funds to cover management, administration and support costs. Unrestricted funds were maintained at this level throughout the year.

Company and Charity law requires the Directors and Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Company at the year end and of its incoming resources and resources expended during the year. In preparing those financial statements, the trustees are required to :

- select suitable accounting policies and then apply them consistently
- make judgments and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue.

The Directors and Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the Company and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the Company and for taking reasonable steps to prevent and detect fraud and other irregularities.

Independent Examiner

At a meeting of the management committee it was resolved to appoint Mr M. A. Swarbrick as the charity's independant examiner. Mr. Swarbrick has signified his willingness to assume this role should the trustees so resolve.

ON BEHALF OF THE TRUSTEES

Robert C. Lutz

Dated *Sept 18th*.....2008

Mary T. Davi

Dated *1st Aug*.....2008

OUT THERE SUPPORTING FAMILIES OF PRISONERS LIMITED
INCOME AND EXPENDITURE ACCOUNT
PERIOD 8 MAY 2007 TO 31 MARCH 2008

<u>INCOME</u>	<u>Restricted</u>	<u>Unrestricted</u>
Donations	£23,280	£24,117

DEDUCT EXPENDITURE

Welfare Donations	-	829
Volunteers Expenses	-	451
Training and CRB Checks	-	837
Rent of Premises	-	2,750
Trustees and Managers Travel Expenses	-	1,600
Interpreter	-	25
Telephone and Internet Costs	-	1,038
Post and Stationery	22	717
Legal Costs	-	20
Repairs and Renewals	300	320
General Expenses	-	168
Insurances.	-	532
Depreciation	-	328
	<u>£322</u>	<u>£9,615</u>
<u>SURPLUS FOR THE PERIOD</u>	<u>£22,958</u>	<u>£14,502</u>

OUT THERE SUPPORTING FAMILIES OF PRISONERS LIMITED.
BALANCE SHEET
31 MARCH 2008

			<u>2008.</u>
			£
<u>FIXED ASSETS.</u>	<u>COST.</u>	<u>(DEPRECIATION).</u>	<u>NET.</u>
Fixtures & Equipment	<u>1,638</u>	<u>(328)</u>	1,310
<u>CURRENT ASSETS</u>			
Cash at Bank.			36,596
<u>LESS CURRENT LIABILITIES.</u>			
Sundry Creditors.			446
<u>NET CURRENT ASSETS.</u>			
			<u>36,150</u>
<u>TOTAL ASSETS</u>			<u>£37,460</u>
<u>GENERAL FUNDS.</u>			£
UNRESTRICTED SURPLUS AT 31 MARCH 2008			14,502
RESTRICTED FUNDS AT 31 MARCH 2008			22,958
<u>TOTAL FUNDS/</u>			<u>£37,460</u>


The Directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the financial statement for the year under section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The Directors acknowledge responsibility for:

- i. Ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- ii. Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective June 2002).


 Sister J. Moriarty – Director


 31st Oct 2008

OUT THERE SUPPORTING FAMILIES OF PRISONERS LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD 8 MAY 2007 TO 31 MARCH 2008

ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention,

Financial Reporting Standard Number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the Company qualifies as a small company.

Voluntary Income

Income and donations are accounted for as received.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life,

Fixtures & Equipment	-20% on reducing balance
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Reserves

It is the policy of the Company to maintain unrestricted funds, which are free reserves of the Company, at a level that will provide sufficient funds to cover management, administration, and support costs, including additional costs, if and when the Company ceases to operate. Unrestricted funds were maintained at this level throughout the year.

Expenditure

All expenditure is included in the Income and Expenditure Account, together with the value of purchase invoices received before the year end but not paid until after the balance sheet date. Individually immaterial capital expenditure is also charged to the Income and Expenditure Account.

Value Added Tax

Value added tax is not recoverable by the charity and as such is included in the relevant costs in the Income and Expenditure Account.

OUT THERE SUPPORTING FAMILIES OF PRISONERS LIMITED
REPORT OF THE INDEPENDENT EXAMINER TO THE DIRECTORS

I report on the accounts of the Company for the period 8 May 2007 to 31 March 2008, which are set out on pages five to seven.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND EXAMINER

The Company's Directors are responsible for the preparation of the accounts. The Company's Directors consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT


My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Company and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Name: Michael A. Swarbrick FCA
Address: 12 Bonville Chase,
Altrincham,
Cheshire
WA14 4QA


Date 31ST OCTOBER 2008

